

Bubble Bees Closing Form

Page: <u> 2 </u> of <u> 2 </u> Consultant: _____ ID#: _____ Party Date: _____ Hostess: _____ Consultant Phone: _____ Consultant Address: _____ _____	Total Party Sales: _____ Party Bookings: _____ Hostess Free Products: _____ _____
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Bubble Bees Consultant Commissions

Hostess Order:	
Party Taxes:	
Party Shipping:	
Total Sales - (Hostess Order + Taxes + Shipping):	
20% Commission on Total Sales:	
Special Promotion Code:	
Special Promotion Commission:	
TOTAL SALES COMMISSION:	
TOTAL Payment to Bubble Bees: (Party Sales - Total Sales Commissions)	

X _____
 Consultant Closeout Signature

Party Closeout Steps:

1. Please make sure all order forms are filled out completely.
2. Complete the Bubble Party Summary Form.
3. Complete the Bubble Bees Party Closeout Form to determine *your commissions*.
4. Sign the Consultant Closeout Signature Line.
5. Fax the Bubble Bees Order Forms, Hostess Order Form, Summary Page, and Closeout Page to 317-203-0755, Scan and Email them to bubblebeescustomerservice@yahoo.com or Mail them, along with your check, to:

Bubble Bees
 74 Hester's Ct.
 St. Charles, MO 63304
6. You will get an email confirmation when the order is received, processed, and shipped.
7. If you faxed in the order, you will get a PayPal bill by email. Please pay immediately. No orders will be processed until payment is received.
8. If you have any questions please contact Customer Service at 317-910-1619.