



Hostess Form

www.bubblebeesperties.com

Consultant ID#: _____

Show Date: __ / __ / __

1. Host's Information

Are you a new customer? Yes No

Guest Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-mail Address: _____

Total Party Sales \$ _____

Free Product % _____

Free Product Total \$ _____

of Parties Booked _____

Total # of 50% off Products _____

Grand Total \$ _____

2. Order Details

Please use BLUE or BLACK ink. Print clearly. Double check any monogrammed orders—all sales are final.

Page #	Item #	Qty	Item Name	Color	Size	Monogram N, L or 3* (enter as it should appear)	Font	Color 1 thread	Color 2 thread	Price each	Total Price
Free Products											
50% Off Products											

*Monogram Notes

N= name, L= letter, 3= 3 initial monogram.

Write it how you would like it to appear.

Initials appear in order written with a larger middle initial.

Specify lowercase and uppercase by writing it that way.

Shipping Information—If Different From Hostess Address Above *\$5.00 surcharge

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-mail address: _____

Payment Information

Cash Check Credit Card

Name on Card: _____

Card #: _____ - _____ - _____ - _____

Exp. __ / __ 3 digit code: ___

Billing Address: _____

Signature: _____

Sub Total \$ _____

Promo Code \$ _____

Sales Tax \$ _____

Shipping \$ _____

Add. Shipping \$ _____

Grand Total \$ _____

Return Policy

In order to replace, exchange or receive merchandise credit, you need the original sales receipts (no photocopies please) and must return items within 45 days of purchase. Products that have been personalized cannot be returned unless defective. Please securely pack the items and include the original sales receipt in the package. Please fill out the Return Information section below. You are responsible for all return shipping costs, unless it is due to a manufacturing defect. Our consultants are not allowed to accept any returned items.

Shipping and Handling Charges

Bubble Bees is able to ship within the continental USA. Guests purchases will be sent directly to the hostess mailing address and will be charged based on rates noted in the shipping and handling chart. If you would like the order shipped directly to you there will be an additional \$5.00 surcharge.

Defective Items

If an item is defective in order to receive a replacement, you must contact Bubble Bees within 14 days of receiving merchandise. Bubble Bees will send a pre-paid return shipping label to you. Please securely pack the items and include the original sales receipt (no copies please) in the package. Please fill out the Return Information section below. We will promptly send you a replacement item.

Ship all returns to:
Bubble Bees
Attn: Returns Department
74 Hesters Court
St. Charles, MO 63304

Notice of Cancellation

To cancel this transaction you must contact your consultant within 3 business days of the date of purchase. You then must make the items available to Bubble Bees in purchased condition as when received. Bubble Bees will send a pre-paid return shipping label to you. Please securely pack the items and include the original sales receipt (no copies please) in the package. Please fill out the Return Information section on the back of the sales receipt. If it is past the 3 business days, you must follow the return policy listed above and you are responsible for all shipping costs incurred.

Return Information

In order to process your return we need the original sales receipt (no photocopies, please) with return merchandise.

Consultant Name: _____

Guest Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-mail address: _____

I would like to: Replace Exchange* Bubble Bees Credit

**If product is being exchanged, please note desired item below.*

Comments: _____